

21/10/2022

11 a.m

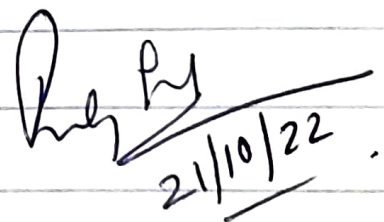
MINUTES

Convener Meeting with Principal Sir

- ① Float 16 papers - send list to Dr. Anil
- ② Around 2 teachers per paper for FDP.
- ③ External teachers may be appointed, if required for teaching these papers.
- ④ more options / papers will be available in coming semesters.
- ⑤ Teachers must go for FDP in Option B mode only.

Following members were decided to be co-opted in this committee :

1. Dr. Tanushree
2. Dr. Seema Gupta
3. Dr. D. V. Bhardwaj


21/10/22

MINUTES

A meeting of the Skill Enhancement Courses Committee was held at 11:30 a.m in Staff Room on 27th October, 2022, to discuss about Skill Development Centre

Following decision were taken:

Hold TIC meeting immediately for formulation & identification of future SECs

Office

CCTV

Comp Lab - 30 Wifi AC

First Aid

Research Lab.

Projectors

Video Camera

Green screen

Projector

Photocopy machine

30 Laptops 15" screen

Sound proof Room

Culture Room (Science) (Rearing room)

Lecture Hall.

Staff person for lab

Webpage for College website with (link)

Callor Mike

Make table:

Name of course

Infrastr.

Faculty

Following members attended the meeting:

1. Dr. Anand Malik
2. Dr. Tanushree Saxena
3. Dr. Seema Gupta
4. Mr. Om Dutt
5. Dr. Bhawna Saxena
6. Dr. Ruby Gupta

John
Saxena
Rupli
Om
Bhawna
Ruby

Delhi University has invited proposals to set up Skill Development Centre in college. It primarily aims to establish skill labs and facilities for the ongoing skill courses of UGC, and the aim in the long run may be to introduce several skill courses which are industry and job oriented and are financially sustainable.

A meeting ^{of all the TKS} in this regard will be held into the SEC Courses Committee on 28th October, 2022 at 11 a.m. in Staff Room of New Building, SSN College.

You are requested to provide the following details in the meeting:

1. SEC papers offered by your department for coming semesters (atmost 4 papers) with
a. rationale.
2. Salient features of Course.
3. Details of infrastructure / facilities required for running the course, with a rough estimate.

A meeting of SEC Courses Committee was held with teachers-in-charge of various departments to discuss about the Skill Development Centre (SDC).

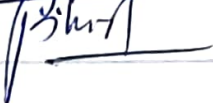
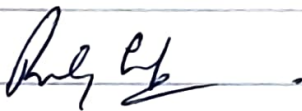
Following members attended the meeting:

<u>Name</u>	<u>Deptt.</u>	<u>Sign</u>
1. Dr. Meera Sharma	Computer Sc.	Sharma
2. Mr. Om Dutt	Commerce	Dutt
3. Dr. TANUSHRI SAXENA	Zoology	Saxena
4. Prof. A. ARCHANA	Microbiology	Archana
5. Dr. Seema Gupta	Chemistry	Gupta
6. Dr. Bholey Singh	Chemistry	Bholey
7. Rajam Kumar	History	Rajam
8. Brijendra Daluza	Physics	Brijendra
9. Dr. Neelkumar	EVS	Neelkumar
10. Ruchika Gupta	English	Ruchika
11. Dr. Bhawna Saxena	Botany	Bhawna
12. Dr. B. Mehta	Chemistry	Mehta
13. Dr. S.K. SAGAR	Zoology	Sagar
14. Dr. Aishwarya The	Hindi	Aishwarya

31/10/2022.

A meeting of SEC Courses Committee was held with Principal Sir to finalize SDC proposal

Following members were present:

- | Name | Sign. |
|--------------------------------|---|
| 1. Dr. (Mrs.) TANUSHRI SAXENA. | Saxena. |
| 2. Dr. Bholu Singh |  |
| 3. Dr. Bhawna Saxena | |
| 4. Dr. Seema Gupta | |
| 5. Mr. Om Dutt | |
| 6. Dr. Ruby Gupta |  |

The proposal was sent to the University within stipulated time.

Date : 2/6/2023

Time: 10:30 a.m

A meeting of the SEC/AC Courses Committee was held with Principal Sirs to finalize the SEC courses to be floated in 1st & 3rd sem of academic year 2023-24.

Following members were present:

	Name	Sign.
1.	Dr. Bhawna Saxena	<u>Bhawna Saxena</u>
2.	Dr. Reema Gupta	<u>Reema Gupta</u>
3.	Mr. Om Dutt	<u>Om Dutt</u>
4.	Dr. Anand Malik	<u>Anand Malik</u>
5.	Dr. A.K. Dubey	<u>A.K. Dubey</u>
6.	Dr. Renu Sobti	<u>Renu Sobti</u>
7.	Dr. Aishwarya Jha	<u>Aishwarya Jha</u>
8.	Dr. D.V. Bhardwaj	<u>D.V. Bhardwaj</u>
9.	Dr. Ruby Gupta	<u>Ruby Gupta</u>
10.	Dr. Renu	