SWAMI SHRADDHANAND COLLEGE (UNIVERSITY OF DELHI) ALIPUR, DELHI- 110036

DATED: - 14.08.2023

Dear colleagues,

The admission process is going on smoothly and most probably will be over in few days. Needless to say that these students need details information about the courses and seek your guidance. For this, orientation programme for various courses will be held at 9.30 a.m. onwards on 16th August, 2023 as given below. The names of the coordinators are also mentioned against each course. I may also add here that it is not only the coordinators that are to be present but every teacher has to contribute to these programmes and this is possible only when they make it a point to attend these programmes.

List of Coordinators (course-wise) Old Campus

1. Mr. Jeetendra Kr. Pandey

:-B.A. Prog. Reading Room, Old Campus At: 9.30 A.M.

Prof. Y.K.Sharma

Mr. Ranjan Kumar

Prof. Pradeep Kumar

Prof. A.K.Dubey

Prof. Meera Sharma

Dr. Megh Pal

Mr. Manish Kumar -Pol. Science

Dr. Mukesh Kumar Rana- Proctorial Board and Anti Ragging Committee

Mr. Om Dutt- Examination Branch

Mr. Shikhar Raj - Dealing Assistant

2. Prof. R.N.Srivastava

: B.Com. Programme and B.Com. (Hons.)

Prof. P.V.Khatri

Mrs. Sudhanshu Bansal

Seminar Hall, Old campus

At: 09.45 A.M.

Prof. Renu Sobti

Sh. K.K.Joshi

Dr. D.R.Jalwami

Dr. Naresh Shokeen- Proctorial Board and Anti Ragging Committee

Mr. Om Dutt- Examination Branch

Ms. Leena Bhardwaj- Dealing Assistant

List of Coordinators (course-wise) New Campus

1. B.A. (Hons.) Hindi

Room No- 210 (New Campus)

(Dr. Sudhanshu Kumar)

At: 10.00 A.M.

Mr. Manoj Kumar - Dealing Assistant

2. B.A. (Hons.) Geography

Room No- 224 (New Campus)

(Dr. Preeti Sachar)

At: 10.15 A.M.

Dr. Gobind Ji Rai- Proctorial Board and Anti Ragging Committee

Room No- 209 (New Campus) 3. B.A. (Hons.) English At: 10.30 A.M. (Dr. Provakar Palaka) Dr. Narbir Singh- Proctorial Board and Anti Ragging Committee

Room No- 223 (New Campus) 4. B.A. (Hons.) History At: 10.45 A.M. (Dr. L.B. Sawarkar) Dr. Shiva Upadhyay- Proctorial Board and Anti Ragging Committee

Room No- 320 (New Campus) 5. B.Sc. Prog. At: 11.00 A.M. Physical Sci/Life Sci/ Applied Sci.

(Prof. Vinod Prasad) Prof. Rajni Arora

Dr. Narender Sharma

Dr. Saraswati Kanodia

Mr. R.K.Srivastava

Dr. Neetu Sharma

Dr. Saroj Bala- Proctorial Board and Anti Ragging Committee

Dr. Anil Kumar- Examination Branch Mr. Sachin Kumar- Dealing Assistant

Physics Lab. – I (New Campus) 6. B.Sc. (Hons.) Physics At: 11.00 A.M (Prof. Ruby Gupta) Dr. Ritu- Proctorial Board and Anti Ragging Committee

Botany Lab. -II (New Campus) 7. B.Sc. (Hons.) Botany At: 11.00 A.M. (Mrs. Madhulika Singh)

8. B.Sc. (Hons.) Microbiology Microbiology Lab- I, New Campus At: 11.00 A.M. (Dr.Lakshana Mahajan)

Zoology Lab. -II(New Campus) 9. B.Sc. (Hons.) Zoology At: 11.00 A.M. (Prof. Surendra Sharma)

Room No. 102 (New Campus) 10. B.Sc. (Hons) Chemistry At: 11.00 A.M. (Dr. P.P.Singh) Dr. Nitin Chauhan- Proctorial Board and Anti Ragging Committee

The following points need to be focused on:-

1. Proctorial Board and Anti-Ragging Committee

2. Attending regular classes/Attendance Rules/ Time Table

3. Internal Assessment Rules

4. Regarding NEP System (complete NEP structure)

5. SEC, VAC, AEC Courses

Wishing you a smooth academic session 2023-24