

Swami Shraddhanand College
(University of Delhi)
Alipur, Delhi- 110036

Internal Quality Assurance Committee

Minutes of the Meeting

Agenda: Faculty Feedback Forms and Final Records

Dated: 10.03.2019

A meeting of IQAC was held at 1.00 PM in Principal's Office.

The minutes of the previous meeting were discussed and passed by the August gathering.

The following agenda was discussed:

- 1) The digitization work is completed and consolidated in the form of 1 pen drive and 5 CDs. The entire backup was made available to Dr. Dharam Veer Bhardwaj, Administrative Officer in his Computer.
- 2) Faculty feedback form of enforcement was discussed.
- 3) Two questions were added to the feedback form:
 - a. What mode of teaching is largely adopted in the classroom for this paper?
 - b. The mode adopted by teacher makes understanding of the subject easier and clearer.
- 4) Faculty domain based ids created and shared with each faculty member.
- 5) Enforcement of Smart Prof app for online attendance and IA was discussed.

The following members attended the meeting: