

**STAFF COUNCIL  
SWAMI SHRADDHANAND COLLEGE  
ALIPUR, DELHI-110036**

**Minutes of the Staff Council Meeting**

A meeting of the Staff Council was held on 10<sup>th</sup> May, 2019 at 12.30 p.m in the teachers' staff room of the new building of the College under the Chairmanship of Dr. P. V. Khatri, Acting Principal-in-Council. 100 members attended the meeting.

1. **Agenda item no. 1:** Confirmation of the minutes of the last staff council meeting held on 12/11/2018. Minutes were passed with the following amendments:  
Agenda item No.3. Letter given by Dr.Meena on Adhoc and Guest appointments  
Dr. Meena wanted to know if any progress has been made by the authority on the letter given by him. It was discussed again at length and the house decided that in all appointments (whether Ad-hoc or Guest) EC Resolution-2007 together with correct Roster rule should be followed. Before the semester begins the college should start the process of Ad-hoc appointments for the vacant sanctioned posts. The Chairman in Council assured the house that in all appointments roster rules as well as EC resolution will be strictly followed.

Agenda item No. 5 Matter arising out of minutes: Question was raised as to who has the right to remove the names of a committee member when a teacher's name occurs in more than two committees. It was unanimously decided that for a better understanding, the teacher concerned whose name occurs in more than two committees should be consulted. He should be given the choice to opt out from any of the committees. It was also decided that one cannot opt out from the admission committees because the teacher in charges are the ipso-facto members of those committees. Regarding the removal of the names from the committees, it was also decided that only the names from those unconfirmed minutes can be removed/opted out and not from the committees which have already started functioning.

2. **Agenda item no. 2:** Following Committees were formed unanimously on the floor of house:

1. The composition of the admission committee for each Honours course shall comprise of "Previous, Present and Future" Teachers-in-charge with present Teacher-in-charge as convener:

B.Sc. (Hons) Physics	Dr. (Mrs.) Shiva Upadhyay
B.Sc. (Hons) Chemistry	Dr. Pardeep Partap Singh
B.Sc. (Hons) Botany	Dr. Bhoopender Giri
B.Sc. (Hons) Zoology	Dr. (Mrs.) Rajni Arora
B.Sc. (Hons) Microbiology	Dr. Renu Dutta
B.A.(Hons) English	Mr. Bijay Kumar Padhan
B.A.(Hons) Hindi	Dr. Pardeep Kumar
B.A. (Hons) Geography	Dr. Kiran Dabas



- B.A.(Hons) History  
B.Com. (Hons./Prog.)
- Sh. Kumar Sanjay Singh  
Mrs. Sudhanshu Bansal
2. B.A. (Prog)
- Dr. Tek Chand- Convener**  
Dr. Anil Kumar  
Dr. Kiran Dabas  
Mrs. SushilaThakran
3. B.Sc. Physical Science
- Dr. (Mrs.) Shiva Upadhyay- Convener**
4. B.Sc. Life Science/  
B.Sc. Applied Science
- Dr. (Mrs.) Rajni Arora- Convener**  
Dr. Neera Mehra
5. SC/ST/OBC/PwD (Grievance) Committee: **Dr. Anil Kumar- Convener**  
Dr. Pankaj Lakhera  
Dr. Bhoopander Giri
6. Cultural Committee:
- Dr. Suraj Yadav-Convener**  
Dr. Prabhakar Palaka  
Dr. Pankaj Lakhera
7. Time-table Committee:
- Mr. R.K.Srivastava –Convener**  
DR. Neera Mehra  
Dr. Vineeta Kumari  
Dr. D.R.Jalwani  
Mr. Ranjan Kumar
8. Sports Committee:
- Dr. I.M. Dutta- Convener**  
Dr. Joginder Singh  
Dr. Tek Chand
9. Proctorial Board & Anti-ragging Committee: **Dr. S.B.Tyagi- Convener**  
Dr. Gajendra Gaur  
Mrs. SushilaThakran
10. Prospectus Committee:
- Mr. Pankaj Kumar-Convener**  
Dr. Aishwarya Mishra  
Dr. Pratibha Rana
11. Admission Grievance Committee: **Dr. L.B.Swarnkar- Convener**  
Dr. A.K.Dubey

On the suggestion of the house it was unanimously resolved that the University rules and regulations will be followed during the course of admission. Chairman in-council also assured the house that all the admissions will be done as per the university rules.

3. Any other agenda:



1. The Representation by the Geography and Computer Science Department requesting to introduce their departmental Discipline subjects in BA programme. However, the house felt that it needs proper discussion and deliberation. So the matter was deferred to the next Staff Council Meeting.
2. Dr.Saroj Bala requested the Time Table committee to ensure to incorporate English B/Hindi B classes on the master time table and also furnish the list of students who admitted in the said papers to the concerned departments. She also enquired from the Chair the reason why English SEC is not introduced for BA Programme courses. To this the chairman in council promised that if English Department is entitled for it then it will be there.



(Dr.S.K.Sagar)  
Secretary, Staff Council



(Dr. P. V. Khatri)  
Chairman, Staff Council